

May 11, 2009

PUSD

MAY 13 2009

Facilities

MEETING MINUTES
School Site Council Meeting

Franklin Elementary School Modernization
Pasadena Unified School District
Project 0913700.01

MEETING DATE: April 29, 2009

ATTENDEES:

Steve Brinkman, Chief of Facilities, Pasadena Unified School District
Alden Denila, Teacher, Franklin Elementary School
Melquiades Reuteria, Teacher, Franklin Elementary School
Carmen Arevalo, Community Member, Franklin Elementary School
Deborah Garcia, Community Member, Franklin Elementary School
Nely Vasquez, Community Member, Franklin Elementary School
Catalina Padilla, Community Member, Franklin Elementary School
Laura Robinson, Community Member, Franklin Elementary School
Laura Camanos, Community Member, Franklin Elementary School
Eduardo Rojas, Community Member, Franklin Elementary
Katherine B., Community Member, Franklin Elementary School
Juan Ruelas, Teacher, Franklin Elementary School
Glenn Ueda, Architect, AIA, Principal, WLC Architects, Inc.
Jose Vallarta, Senior Project Manager, WLC Architects, Inc.
(See enclosed Sign-In Sheet)

ITEMS DISCUSSED

1. The purpose of today's School Site Council meeting was to establish a list of improvements, determine which of those improvements should be considered high priority, and to explain additional overall District funding sources and improvements such as HVAC and lighting, technology, exterior upgrades including paint, and replacement of modular buildings 20 years of age or older.

It was also explained that a new central kitchen concept is being developed. It is expected that consolidation will save substantially, both construction and operational costs, while creating career technical education (CTE) / regional occupation program (ROP) opportunities and a restaurant. (The Board approved the central kitchen project on April 28, 2009.)

2. **CURRENT** needs list (enclosed) was expanded upon to include:
 - A. Modernization of Cafeteria / Multi-Purpose Room
 - B. Replace old electric panelboards at Classroom Building C and Multi-Purpose Room with adequate branch breaker with increased capacity.
 - C. Provide shade structure in playground.
 - D. Separate domestic/fire/irrigation water meters.
3. **NEW** needs list items are:
 - A. Campus Library (1,440 sf). The committee stated that there is a need for a Library that has enough capacity for the campus.
 - B. Replace the operable wall in the Multi-Purpose Room.
4. The committee asked if furniture for the classrooms can be part of this project? The District is working on a District-wide furniture project.
5. The committee asked who will be reviewing the overall project? The District representative will be reviewing each project.
6. The Architect will provide shade structure literature for the committee to review.
7. The District, Architect, and Principal walked the project site and reviewed the existing location of the Library and the possible location of the new proposed Library.
8. The new proposed Library would be located at the north side of the campus and would replace an existing portable building.

Meeting Minutes
Franklin Elementary School Modernization
Pasadena Unified School District
Project 0913700.01
May 11, 2009
Page 3

9. The District stated that the new Library could be built as a portable building.

NEXT MEETING DATE: To be determined.

END OF MINUTES

The above represents my best interpretation of the spirit and content of the discussions. Please let me know of any requested modifications or corrections as soon as possible.

Prepared by:



JOSE VALLARTA
Senior Project Manager

GU:JV:br/P00913700x1-mm

Enc: Project Needs List
Agenda
Sign-In Sheet dated April 28, 2009

cc: Steve Brinkman, Chief of Facilities, Pasadena Unified School District
Glenn Ueda, Architect, AIA, Principal, WLC Architects, Inc.